



## Shree Sainath College of Pharmacy

Run by Swargiya Meghraj Ji Ojha Smruti Shikshan Sanstha

46- Sai Valley, Dawalamethi, 8th Mile,

Amravati Road, Nagpur- 440 023

Ref:-

Date:-26/06/2024

### Circular

**Subject: Notice for Sixth IQAC meeting on 29<sup>th</sup> June at 12.30 pm at staff room.**

Dear Sir/ Madam

With reference to the subject cited above, I am sending herewith the notes on the agenda together with relevant enclosures for your kind perusal.

You are requested kindly to make it convenient to attend the meeting.

#### Agenda for the Sixth IQAC Meeting:

- 1) Review of minutes of previous IQAC Meeting.
- 2) Review of activities carried out in A. Y. 2023-24.
- 3) Planning for activities in A. Y. 2023-24.
- 4) Academic activities.
- 5) Training and Placement.
- 6) Any other point by the permission of the chair.

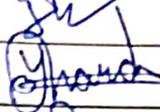
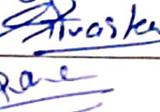
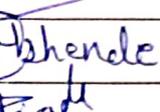
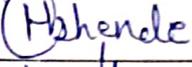
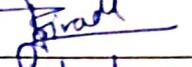
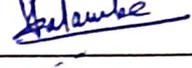
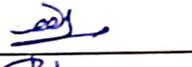
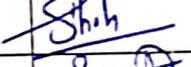
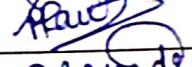
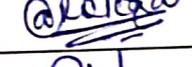
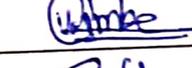
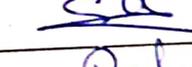
  
Dr. Lata Potey

**IQAC Co-ordinator**

  
Dr. Saleemuddin Farooqui,

**Principal**

## Signature Sheet

SN	Name of the Attendees	Designation	Signature
1.	Dr. Saleemuddin Farooqui	Chairperson	
2.	Dr. Lata Potey	IQAC coordinator	
3.	Dr. Yogita Charde	IQAC Member	
5.	Mr. Snehal Shrivastav	Faculty Member	
6.	Mr. Tushar Akhare	Faculty Member	
8.	Ms. Harshali Shende	Faculty Member	
9.	Ms. Pooja Birade	Faculty Member	
10.	Mr. Prashant Kalambe	Faculty Member	
11.	Ms. Shilpa Chapekar	Faculty Members	
12.	Ms. Yogini Shete	Faculty Member	
13.	Ms. Shubhangi Raut	Faculty Member	
14.	Ms. Abhilasha Rokade	Faculty Member	
15.	Ms. Vishakha Oimbe	Faculty Member	
16.	Ms. Sarika Ghatod	Faculty Member	
17.	Ms. Dipti Murrum	Faculty Member	



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Run by Swargiya Meghraj Ji Ojha Smruti Shikshan Sanstha

46- Sai Valley, Dawalmetli, 8th Mile,

Amravati Road, Nagpur- 440 023

Ref:

Date: 29/06/2024

### Sixth Meeting of IQAC

### Minutes of Meeting

As per the meeting held on 29/06/2024, the committee discussed the points given below. The departmental IQAC Committee gave recommendations for improving the quality of education in college in overall directions for the below given points.

#### Agenda for the meeting was:

- 1) Review of minutes of previous IQAC Meeting.
- 2) Review of activities carried out in A. Y. 2023-24.
- 3) Planning for activities in A. Y. 2023-24.
- 4) Academic activities.
- 5) Training and Placement.
- 6) Any other point by the permission of the chair.

#### The following agendas were discussed during the Meeting

**1. Agenda 1/5:** Review of minutes of previous IQAC Meeting.

**Resolution:** The last IQAC meeting was conducted on 22/06/2023. The minutes of the meeting were read out with a formal discussion with all IQAC members. These minutes of the meeting were approved by the IQAC members

**2. Agenda 2/5:** Review of activities carried out in A. Y. 2023-24.

**Resolution:**

Faculty Development program was conducted successfully, Workshop on handling of instruments like UV and HPLC was successfully conducted, Conference was conducted with oral presentation was also arranged with good responses.

Various cultural activities were conducted in last session, like annual gathering, fresher party, farewell party, Garba, etc. Different national international days were celebrated by conducting various competitions. Various activities were conducted under NSS Unit and IIC Cell of the college.

**3. Agenda 3/5:** Planning for activities in A. Y. 2023-24.

**Resolution:** Chairman of IQAC cell asked the cultural in-charge to conduct the same activities in A. Y. 2024-25, She informed to prepare the activity calendar of A. Y. 2024-25 to academic co-ordinator and include the activities comes under the NSS and IIC also.

IQAC Co-ordinator discussed to arrange one workshop, conference, seminar and various guest lectures in current session.

**4. Agenda 4/5:** Academic Activities.

**Resolution:** Port-folio was distributed by the principal and staff members have signed their duties. Class teachers and guardian teachers also allotted by chairman for every class. All teachers have been instructed that they should have to look in the regard of attendance of students in theory as well as practical. Asked to take some necessary action against irregular students. Students of final year are distributed among teaching faculty for the practice school and project to be done in 8<sup>th</sup> Semester.

**5. Agenda 5/5: Training and Placement.**

Chairman informed to arrange some job oriented sessions for the students of B, Pharm Final Year. He said, students should aware about competitive examinations, like GPAT. Chairman asked to faculty members to conduct some Industry-institute interaction of the students by conducting industrial visit and training. Staff members those are working in this portfolio are positive to this.

**6. Agenda 5/5: Any other point by the permission of the chair.**

**Resolution:** Staff members were instructed by the chairman to look into the matter of admission, asked them to spend their some time to the publication along with academics.

**Action Taken Report of Last Meeting conducted on 22-06-23.**

<b>MOM</b>	<b>Action Taken</b>
Planning of Scientific Programs.	Guest lectures on Various topic were conducted, Workshop, FDP and conference was conducted.
NAAC Documentaion	Templates are prepared by the criterion incharge and college has been registered in NAAC Portal.
Publications	Staff were engaged themselves in publication of review articles. Staff also published book chapters, copyright and patent.

Meeting was concluded by the vote of thanks proposed by Chairman.



**Dr. Lata Potey**

**IQAC Co-ordinator**



**Dr. Saleemuddin Farooqui**

**Principal**  
**Dr. Saleem Farooqui**  
**Shree Sainath College of Pharmacy**  
**Nagpur**